



ADDY[®]

THE CREATIVE SPIRIT OF ADVERTISING

RULES & CATEGORIES
2012/2013



AMERICAN ADVERTISING FEDERATION
THE UNIFYING VOICE FOR ADVERTISING™



ADDY®

THE CREATIVE SPIRIT OF ADVERTISING

The American Advertising Federation ADDY® Awards

The ADDY Awards is the advertising industry's largest and most representative competition, attracting over 50,000 entries every year in local ADDY competitions. The mission of the ADDY competition is to recognize and reward creative excellence in the art of advertising.

Conducted annually by the American Advertising Federation (AAF), the local ADDY Awards is the first of a three-tier, national competition. Concurrently, all across the country, local entrants vie for recognition as the very best in their markets. At the second tier, local winners compete against other winners in one of 15 district competitions. District winners are then forwarded to the third tier, the national ADDY Awards competition. **Entry in your local ADDY competition is the first step toward winning a national ADDY.**

Entering the ADDY competition supports our entire industry, because the AAF and its local and district affiliates use the proceeds to enhance advertising through programs such as public service, internships, advocacy groups, advertising education, and consumer awareness.

Selection of the most creative entry in each category is affected by a scoring process in which a panel of judges evaluates all creative dimensions of every entry. A GOLD ADDY is recognition of the highest level of creative excellence and is judged to be superior to all other entries in the category. Entries that are also considered outstanding and worthy of recognition receive a SILVER ADDY. The number of awards given in each category is determined by the judges, based on the relative quality of work in that category.

The Student ADDY Awards is also a three-tier national competition, which is sponsored by the AAF and National Ad 2. Occurring in conjunction with the prestigious ADDY Awards, the Student ADDY Awards recognize and reward creative excellence by students. Information on entering the Student ADDY Awards may be found on StudentADDYs.com.

Copyright infringement and/or plagiarism (be it intentional or unintentional) will result in the disqualification and, if applicable, removal of awards from any entry deemed in violation. All entry fees will be forfeited.

(Please note: all changes for the 2012-2013 ADDYs are marked in red.)



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How to Enter

Visit www.addyawards.com. You will be directed to the competition site to register as an entrant. Review the category list to find where your work should compete, and follow the simple drop down menus to enter your information. Make sure you credit the members of your creative team, so that they will be recognized properly in press releases and other AAF winner publications. Submission of entries acknowledges the right of the AAF to use them for publication, exhibition and marketing of the ADDY show.

Deadlines

Local deadline information is available from your local AAF Chapter. After preparing your entries in the manner outlined in this guide, deliver your entries, before the deadline, to the location indicated. Since you must enter your local ADDY competition to be eligible for district competition, it is important that you do not miss this deadline.

Eligibility

All work entered in the ADDY competition must have first appeared in the media between January 1 and December 31, 2012. With the exceptions of Public Service Advertising, Advertising for the Arts, and Advertising Industry Self Promotion categories, work entered must have been the result of paid creative services and media placement in the normal course of business (excluding student entries). Entries must be submitted in the CBSA, DMA or MSA of the entrant (as defined by Arbitron or Nielsen for your local market). In the event that there are entrants located in markets not served by a local ADDY affiliated show, the acceptance, processing, judging, forwarding and fees of those entries will be decided by the governing body of the district in which the entrant is located. Additional geographic considerations are covered on page 10. For Student eligibility requirements refer to the Student ADDY Rules & Categories available at StudentADDYs.com.

Entry Fees

Local entry fee information is available on the website, or from your local AAF Chapter. Since there is often a substantial savings in entry fees for AAF members, you should consider joining your local organization. Some of the benefits of membership include: personal and professional development through regular meetings and workshops; networking opportunities; a voice in legislative issues; and member discounts on business related services.

All Entries Must:

- Meet all eligibility and deadline requirements.
- Be entered in the correct category and be correctly identified.
- Include a completed and signed manifest form.
- Conform to defined submission requirements.
- Conform to all copyright laws.

Manifest Form

After filling out the entry forms, you will be required to sign a Manifest Form, listing all of your entries. This form states that by signing below you:

1. Verify that the above information is accurate.
2. Acknowledge that proper rights were obtained for use of any elements of the entry that were not original.
3. Agree to submit documentation deemed necessary for review.
4. Release the entry for internet, broadcast and/or print (allow reuse of material).
5. Verify that the entry was created within the local MSA of the competition.

Category List

SALES PROMOTION

Product or Service Sales Presentation

- 1A Catalog
- 1B Sales Kit or Product Information Sheets
- 1C Printed Newsletter
- 1D Menu
- 1E Campaign

Packaging

- 2A Single Unit
- 2B CD or DVD
- 2C Campaign

Point-of-Purchase (POP)

- 3A Counter Top or Attached
- 3B Free-Standing
- 3C Trade Show Exhibit

Campaign

- 4 Campaign (for categories 1A-3C)

Audio/Visual

- 5 Audio/Visual Sales Presentation

COLLATERAL MATERIAL

Stationery Package

- 6A Flat Printed
- 6B Multiple Process

Annual Report

- 7A Less than four-color
- 7B Four-color

Brochure

- 8A Less than four-color
- 8B Four-color
- 8C Campaign

Publication Design (Magazine or Book)

- 9A Cover
- 9B Editorial Spread or Feature (One editorial spread or feature per entry)
- 9C Series (Covers or spreads or features)
- 9D Magazine Design (Entire Magazine)
- 9E Book Design (Entire Book)

Poster

- 10A Single
- 10B Campaign

Special Event Material

- 11A Card
- 11B Invitation
- 11C Announcement
- 11D Campaign

DIRECT MARKETING

Proof of mailing must accompany the entry. Self-mailer, indicia, envelope, etc. must be included as proof of usage.

Single (Either B-to-B or Consumer)

- 12A Flat
- 12B 3-D

Campaign

- 13A Flat
- 13B 3-D/Mixed

Specialty Advertising

- 14A Apparel
- 14B Other Merchandise

OUT-OF-HOME

Outdoor Board

- 15A Flat
- 15B Extension/Dimensional
- 15C Digital or Animated
- 15D Super-Sized
- 15E Vehicle Graphic Advertising

Mass Transit/Public Transit/Airlines

- 16A Interior (Inside a mass transit vehicle)
- 16B Exterior (Outside/on a mass transit vehicle)

Site

- 17A Interior Animated (with motion)
- 17B Interior Still or Static
- 17C Exterior Animated (with motion)
- 17D Exterior Still or Static

Campaign

- 18 Out-of-Home Campaign

Out-of-Home Self-Promotion

- 19A Single
- 19B Campaign

NON-TRADITIONAL ADVERTISING

(See definition for clarification and submission requirements)

- 20A Single
- 20B Campaign

CONSUMER OR TRADE PUBLICATION

Fractional Page

- 21A Less than four-color
- 21B Four-color

Full Page

- 22A Less than four-color
- 22B Four-color

Spread, Multiple Page or Insert

- 23A Less than four-color
- 23B Four-color

Campaign

- 24A Less than four-color
- 24B Four-color

Magazine Self-Promotion

- 25A Single
- 25B Campaign

NEWSPAPER

Fractional Page

- 26A Black and White
- 26B Color (any color other than black)

Full Page

- 27A Black and White
- 27B Color (any color other than black)

Spread or Multiple Page

- 28A Black and White
- 28B Color (any color other than black)

Newspaper Specialty Advertising

- 29A Single Insert (of any type)
- 29B Poly Bag/Wrapper

Campaign

- 30A Black and White
- 30B Color (any color other than black)

Newspaper Self-Promotion

- 31A Single
- 31B Insert
- 31C Campaign

DIGITAL ADVERTISING

Websites, B-to-B

- 32A Products
- 32B Outlets
- 32C Services

Websites, Consumer

- 33A Products
- 33B Outlets
- 33C Services

Mobile Websites

- 34A Products
- 34B Outlets
- 34C Services

Micro Sites

- 35A Products
- 35B Outlets
- 35C Services

Social Media

- 36A Single Platform, B-to-B
- 36B Single Platform, Consumer
- 36C Campaign

Apps

- 37A Tablet
- 37B Web-based (Browser)
- 37C Mobile (Phone)

Advertising and Promotion

- 38A Banners, Rich Media
- 38B Banners, Standard
- 38C Email
- 38D Games
- 38E Annual Report
- 38F Podcasts

Video

- 39A Webisodes
- 39B Internet Commercials
- 39C Branded Content, 60 seconds or less
- 39D Branded Content, more than 60 seconds

Multimedia DVD

- 40A B-to-B
- 40B Consumer
- 40C Campaign

Campaign

- 41 Campaign (for categories 32A-40C)

RADIO

Local (one metro)

- 42A :30
- 42B :60 or more
- 42C Campaign

Regional/National

- 43A :30
- 43B :60 or more
- 43C Campaign

Radio Self-Promotion

- 44A Single
- 44B Campaign

TELEVISION (TV)

Local (one DMA)

- 45A :15 or less
- 45B :30
- 45C :60 or more
- 45D Campaign

TV Self-Promotion, Local (one DMA)

- 46A Single
- 46B Campaign

Regional/National TV, Single Spots

(See extended definitions for each category)

- 47A Products
- 47B Outlets
- 47C Services

Regional/National TV Campaign

(See extended definitions for each category)

- 48A Products
- 48B Outlets
- 48C Services

Infomercials

- 49 Infomercials

Cinema Advertising

- 50A Movie Trailers
- 50B In-theatre Commercials or Slides

INTEGRATED CAMPAIGNS

(Cross Platform) Campaign

- 51 B-to-B, Local
- 52 B-to-B, Regional/National
- 53 Consumer, Local
- 54 Consumer, Regional/National

ADVERTISING FOR THE ARTS & SCIENCES

Collateral

- 55A Stationery Package
- 55B Annual Report
- 55C Brochure/Sales Kit
- 55D POP or POS Materials (Other than Posters)
- 55E Poster
- 55F Newsletter
- 55G Cards, Invitations or Announcements (Special Event Material)

Print

- 56A Magazine
- 56B Newspaper

Broadcast/Electronic/Digital

- 57A TV
- 57B Radio
- 57C Audio/Visual
- 57D Digital Advertising

- 58 Out-of-Home
- 59 Non-traditional
- 60 Direct Marketing, Specialty Items

Campaign

- 61A Single Medium Campaign (for categories 55-60)
- 61B **Integrated Campaign** (for categories 55-60)

PUBLIC SERVICE

Collateral

- 62A Stationery Package
- 62B Annual Report
- 62C Brochure/Sales Kit
- 62D POP or POS Materials (Other than Posters)
- 62E Poster
- 62F Newsletter
- 62G Cards, Invitations or Announcements (Special Event Material)

Print

- 63A Magazine
- 63B Newspaper

Broadcast/Electronic/Digital

- 64A TV
- 64B Radio
- 64C Audio/Visual
- 64D **Digital Advertising**

- 65 Out-of-Home
- 66 Non-traditional
- 67 Direct Marketing, Specialty Items

Campaign

- 68A Single Medium Campaign (for categories 62-67)
- 68B **Integrated Campaign** (for categories 62-67)

ADVERTISING INDUSTRY SELF-PROMOTION

Creative Services and Industry Suppliers (agency, design studio, freelancer, graphic designer, interactive developer, paper companies, printers, advertising specialty companies, color separation houses, photographers, video/film and audio production houses, etc.)

- 69A Collateral (brochures, posters, etc.)
- 69B Stationery Package
- 69C Print
- 69D Newsletter, Printed
- 69E Newsletter, Online
- 69F Broadcast (Demo Reels go in this category)

69G Digital Advertising

- 69H Out-of-Home
- 69I Non-traditional
- 69J Direct Marketing/Specialty Items
- 69K Cards, Invitations or Announcements (Special Event Material)

- 70 Ad Club or Marketing Club

Campaign

- 71A Single Medium Campaign (for categories 69-70)
- 71B **Integrated Campaign** (for categories 69-70)

ELEMENTS OF ADVERTISING

Copywriting

72 Copywriting

Visual

73A Logo

73B Illustration, Single

73C Illustration, Campaign

73D Photography, Black & White

73E Photography, Color

73F Photography, Digitally Enhanced

73G Photography, Campaign

73H Animation or Special Effects

73I Cinematography

Sound

74A Music Only

74B Music with Lyrics

74C Sound Design

Digital Creative Technology

75A Interface & Navigation

75B Responsive Design

75C GPS & Location Technology

Entry Submission

Physical entries must be placed inside an appropriately-sized envelope. The NAC recommends **transparent, plastic envelopes** found in most office supply stores and catalogs. Manila-type envelopes may also be used.

If a transparent, plastic envelope is used, insert the two copies of the entry form securely inside the envelope behind the physical entry. The entry should be facing or readable from one side and the entry form facing or readable from the other. Firmly affix the entry number to the **BACK** of every piece in the entry.

If a manila-type envelope is used, the entry number label should be attached to the **BACK** of the entry. Spray-mount the entire entry form and attach to the front of the envelope. Insert a copy of the entry form inside the envelope.

If a three-dimensional (3-D) item is small enough, it should be placed inside an envelope, as described above. The entry number label should be securely attached to the bottom of the entry. Insert two copies of the entry form inside the envelope. (If the entry is likely to tear the envelope when removing and replacing it, choose the method listed below.)

When a three-dimensional (3-D) item is oversized and too large to fit inside an envelope, enclose the item inside an appropriately-sized box. Secure the entry number to the top of the box in the upper right hand corner. An entry number label should be affixed to the bottom of the piece for identifying. Spray-mount the entry form to the bottom of the box and place a second copy of the entry form inside the box.

Campaign entries may be handled in the same manner as above, placing the campaign inside an appropriately sized envelope. Label each piece with an entry number on the back in the upper right hand corner. Indicate on each label "1 of 2" or "2 of 2", etc. Include an extra copy of the entry form inside the envelope.

All components of an Integrated Campaign must be entered together in an appropriately sized envelope. Label each component with an entry number and include the total components for each campaign, (1 of 9, 2 of 9, 3 of 9, etc.). Firmly affix an entry form to the front of the

envelope and place an additional entry form inside the envelope.

Entry Identification

Detach the category and entry number labels from the entry form generated when you submitted your entry information online. The entry number must be firmly affixed in the upper right corner on the back of all entries which are in envelopes. In clear plastic or transparent envelopes, place two copies of the entire entry form into the envelope. In the case of entries that require DVDs or CDs, affix the label on the container or sleeve. **DO NOT affix labels to the actual face of the CD or DVD.** Label each component of an Integrated Campaign in a similar fashion. No information identifying the entrant should appear on the face of an entry. Submission of entries acknowledges the right of the AAF to use them for publication, exhibition and marketing of the ADDY show.

Campaign Entries

A **SINGLE MEDIUM CAMPAIGN** is no less than two and no more than four total pieces in the entry. An **INTEGRATED CAMPAIGN** has two or more executions spread over two or more media. There must be a minimum of two media used, but no more than six. There can be no more than four pieces per medium, with a maximum number of nine total pieces in the entry.

Broadcast, Audio Visual or Computer Presentation Entries

All video and audio assets for ADDY Awards entries must be submitted as digital uploads via the online ADDY software. DVDs and CDs are **NO LONGER ACCEPTED** (except in Categories 40 A, B & C), and will not be judged. Acceptable digital formats for video are, .mov, .mpg, .mp4, .wmv and audio files are .mp3, .wav, .wma. File uploads are limited to 100mb for video and 5mb for audio.

This entry procedure applies for all TV commercials, radio commercials, infomercials, webisodes, Internet commercials, digital summaries for non-traditional, mobile app and integrated campaign categories.

In every case, the digital filename MUST include the entire ADDY Entry number in this format: XX-XX-XXXXXX.

All entries containing video and audio assets must also submit an entry form HARD COPY prior to your club's published ADDY deadline to ensure eligibility. Follow the online entry directions to print and submit your entry forms after uploading is complete.

Video sales presentations and infomercial entries must submit an edited representative content of **NO MORE THAN five minutes in length**. The edited entry must be uploaded as a digital video file.

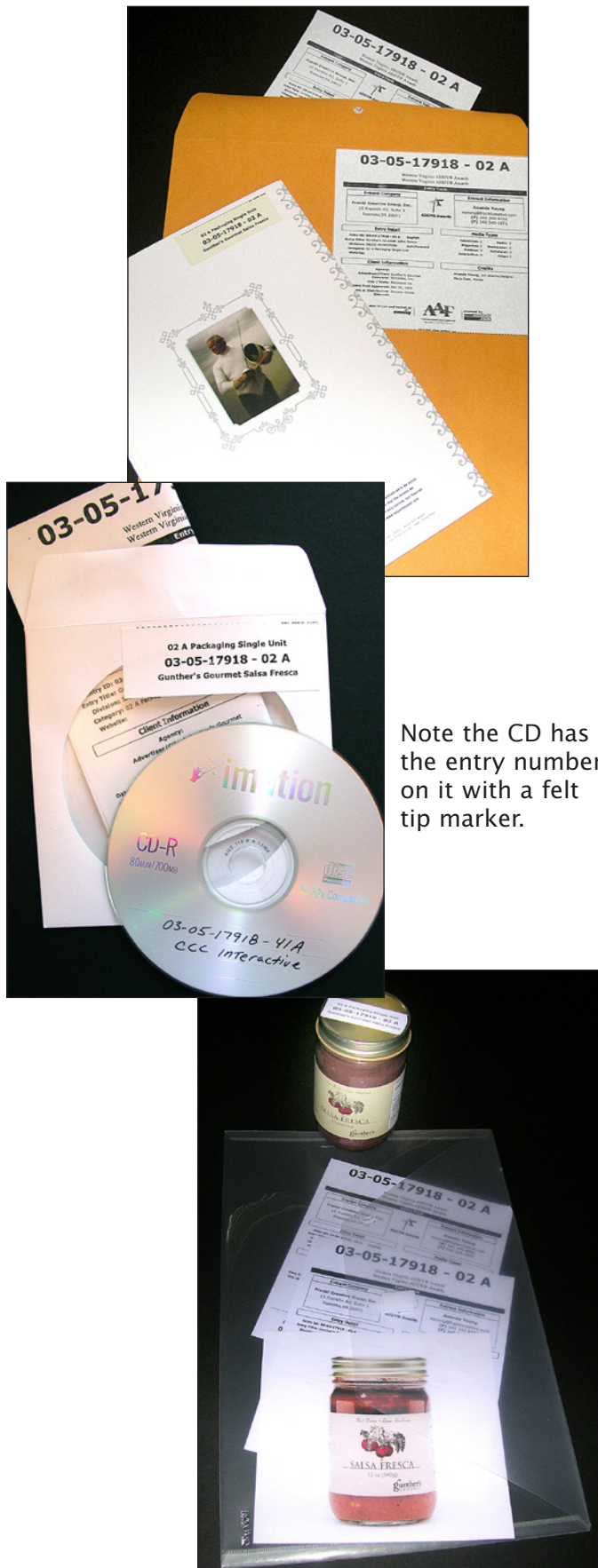
Digital Advertising

For Website and all online entries, submit the URL addresses. For multiple URLs in a campaign category entry, create a webpage that contains each of the individual links and provide the single URL to your newly created page, i.e.- http://www.somedomain.com/addy_entries.html. Do not submit a URL that leads directly to a "swf" file.

Judging will be done online, using the URL whenever possible. URLs should not require any username or password for access. In cases where this already exists, the entrant should create an independent URL. URLs, banners and menus must not contain any references to the entrant.

For Disk-Based Sales Packages, submit on CD/DVD. Do not submit executable files that will attempt to install a program on the judging computer(s). Executable files cannot be judged and will be disqualified without reimbursement of entry fees.

Here are some samples of how you should package your entry. More info on page 22.



Note the CD has the entry number on it with a felt tip marker.

Shipment of Entries

Entries and entry fees should be sent to the address indicated by your local competition. All entries become the property of your local club, district, or the AAF and will not be returned.

Do NOT send original or irreplaceable artwork. It will NOT be returned.

Forwarding of Winners

Only work that has won a Gold ADDY or a Silver ADDY in a local ADDY competition will be eligible for entry into the District competitions. Only work that has won a Gold ADDY or a Silver ADDY in a District ADDY competition will be eligible for entry into the National ADDY competition.

Auto-Forwarding

If your entry wins a Gold ADDY at the local competition, it will be automatically forwarded to the district competition with fees paid by the local AAF Chapter. Should the entry win Gold again at the district level, it will be forwarded to the national competition with fees paid by the district.

If your entry is awarded a Silver ADDY at the local or district level, you have won the right to compete at the next level of competition and may choose to pay the applicable entry fee in order to be forwarded. You will be contacted with information regarding your entries that qualify to be forwarded to the next level of competition, entry fees, due dates and how to submit payment.

The rules, divisions and categories defined here serve as the official policy for the AAF ADDY competition and replace all others from previous competitions. The name ADDY Awards, ADDY and the trophy to which this name refers are protected by a registered trademark owned by the American Advertising Federation. The AAF competition rules, category format and the ADDY Awards competition name should be used at all levels of the competition.

“Real” Advertising

The expressed intent of the ADDY Awards competition is to recognize and reward creative excellence in the legitimate everyday workplace of advertising. Occasionally, an entry is submitted that appears to have been created outside the conventional agency-to-client-to-media marketing structure; as if the entry was created solely for the purpose of winning an award. This type of work is not accepted. All entries, with the exceptions of Public Service Advertising, Advertising for the Arts and Industry Self-Promotion, must have paid for the creative services and media placement in the normal course of business.

“New” Creative

To qualify as new creative, the copy must be completely different from that used in any previous ads. The same headline with different body copy does not qualify. Changing dates, locations, times, savings, etc., does not qualify. The illustration or photography can be the same, but the copy (thrust and content) must be new. Some ads present little or no copy. In the instance of no copy (other than time, location, and other basic information data), an ad with a previously used illustration does not qualify. If questionable, the final decision rests with the local, district and ultimately the National ADDY Committee (NAC).

Documentation

Should a question arise relative to the eligibility or legitimacy of any entry, the entrant agrees by his/her signature on the entry form to furnish the necessary documentation for review by the National ADDY Committee. Failure to do so can be grounds for disqualification without refund of entry fees.

Judging Procedures

Judging will be conducted in accordance with the guidelines found on the aaf.org website. Decisions of judges and the NAC, including eligibility, qualifications and appropriate category placements, are final.

Geographic Considerations

Entries may be entered into only one local ADDY Awards competition, which is determined by the location of the agency at which the work was created. In addition, the piece MUST be entered under the Geographic Considerations of the entrant. In Elements of Advertising, entries may only be entered in the CBSA, DMA or MSA in which it was created by the **original creator** of the work, not the agency who commissioned the work. If an affiliated competition does not exist in the CBSA, DMA or MSA, the district will direct the entrant to the nearest affiliated competition. {Although not recommended, the entrant, if other than the agency/creator, may choose to enter the work on behalf of the creator (examples include, but are not limited to: photographers, illustrators, printers, production companies or clients). In this case, the entrant's address will determine into which local show the work is entered. It is important, however, that the parties communicate to ensure the work is entered and eligible in only one market. Should a conflict arise and work is entered without knowledge in two markets, the NAC defers to the rights of the creator in all cases.}

Special Awards

The NAC recommends that local and district shows not allow work entered in the Industry Self-Promotion or Public Service Categories to be eligible for Best of Show consideration. The NAC suggests the creation of local, district and national Public Service Special Judges Award.

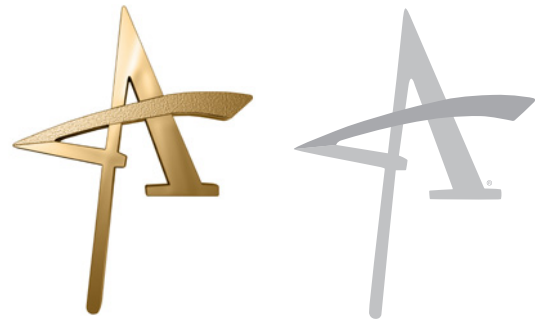
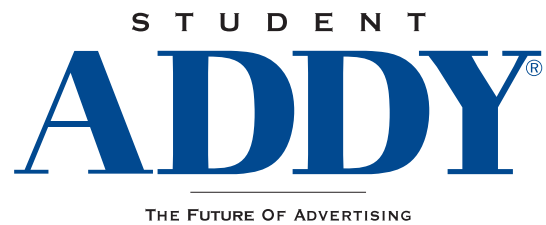
The NAC has revised the suggested method for selection of best copywriting and best art direction in the show. The NAC suggests that local and district shows charge their judges to select the best art direction from all Gold ADDY winning entries in the show. These pieces may receive special judges awards or Gold ADDYs as such.

Mosaic ADDY Award

The National ADDY Committee is committed to recognizing advertising which promotes diversity and issues related to multiculturalism. At the national ADDY level, all Gold and Silver winning pieces will be screened for relevance to these issues. The most exceptional piece(s) will be eligible for selection by judges to receive a special Mosaic ADDY. The NAC

strongly encourages local and district ADDY shows to adopt this policy.

Special Awards, such as Public Service, Mosaic and art direction do NOT have to be Gold or Silver ADDY winners to be considered.



Expanded Category List With Definitions

SALES PROMOTION

Product or Service Sales Presentation.

Printed promotional materials for products and services whose distribution comes from means other than traditional mass media. Given the nature of these categories, it is advised that a pocket be constructed and inserted into the envelope so that the entry is secured, but can be easily removed.

1A Catalog. A printed piece - usually a booklet, folder or brochure to sell products or services via a "call for action" and a procedure for ordering and/or buying.

1B Sales Kit or Product Information Sheets. An informational package (folder, binder, envelope, box, etc.), usually with multiple inserts/sheets designed to advance the sale of a product/service and could include: the entire sales kit, container and inserts; the container wrapping itself; or one or more of the sales sheets, minus the container. If you enter a piece in this category, you may not enter it in the Brochure category (7 A, B or C). You must choose one or the other, but not both. If there are additional pieces included to make a brochure a sales kit, then it can be entered into both.

1C Printed Newsletter. A printed editorial communications device (single or multiple page), including house magazines, published more than twice a year, with distribution to a specific audience (usually internal) including news or updated information. Newsletters for Advertising for the Arts, Public Service and Industry Self Promotion should not be entered here, but into their respective categories.

1D Menu. A list of options available to a diner, shopper, user, etc.

1E Campaign. (2 - 4 of the above)

Packaging. The container, cover or wrapping for a product.

2A Single Unit

2B CD or DVD. Includes game covers.

2C Campaign. (2 - 4 of the above)

Point-of-Purchase (POP). Promotional advertising or display unit that attends the product or service at the specific sale location.

3A Counter Top or Attached. A POP piece that requires additional support or elevation for proper product or service presentation, including product hangtags.

3B Free-Standing. Self-contained unit or device that requires no additional support or elevation for proper product or service presentation.

3C Trade Show Exhibit. The collective visual presentation or package designed to attract consumer prospects to a display exhibit (room or booth). Judging is directed to the total package of the exhibit.

Campaign

4 Campaign. (2 - 4 Sales Promotion pieces from categories 1A - 3C)

Audio/Visual

5 Audio/Visual Sales Presentation. Any advertising, promotional and/or marketing message that is conveyed via the use of videotape, audio track, film, or computer usually designed for and directed to specific and/or limited audiences. **Entry must be edited to no more than five minutes in length.**

COLLATERAL MATERIAL

All collateral material for Advertising for the Arts, Public Service and Industry Self Promotion should be entered into their respective categories and are not eligible in any other category.

Stationery Package

6A Flat Printed. Flat printed stationery. May contain one or more pieces of letterhead, envelope and/or business cards. Any number of inks may be used.

6B Multiple Process. Any multiple process stationery. May contain one or more pieces of letterhead, envelope and/or business cards. Any number of inks and processes (such as thermography, engraving, embossing, die-cutting, foil stamping, folding, etc.) may be used.

Annual Report. Yearly communications piece, usually with financial data, intended primarily for stockholders or members as a statement or record of a company's or organization's annual performance or status.

7A Less than four-color

7B Four-color

Brochure. Multiple page/panel piece (usually bound/folded) that advertises, presents and/or describes the advantages, capabilities, worth and/or reasons to buy a product or service. If you enter a piece in this category, you may not enter it in the Sales Kit category (1B) without the appropriate sales information. You must choose one or the other, but not both.

8A Less than four-color

8B Four-color

8C Campaign. (2 - 4 of the above).

Publication Design. Layout and design of the interior and/or exterior of a magazine or book.

9A Cover

9B Editorial Spread or Feature. One editorial spread or feature per entry. Not intended for submission of entire book or magazine.

9C Series. Two to four covers and/or spreads and/or features from consecutive issues. Please mark spreads to be judged.

9D Magazine Design. Entire magazine design from cover-to-cover, with advertising.

9E Book Design. Entire book design from cover-to-cover, no advertising.

Poster. A single sheet, advertising or promotional piece intended for mounting and display for a product, service or event. Does not include point-of-purchase materials, nor any signage that is eligible in the Out-of-Home categories.

10A Single

10B Campaign. (2 - 4 of the above)

Special Event Material. Promotional and/or informational items, usually relating to a specific event/affair at a given location, date, time, etc. This category does not include Advertising Industry Self Promotion, Public Service or Advertising for the Arts & Sciences. They must be entered in their respective categories.

11A Card. Special event greetings (holiday, birthday, etc.) relating to a current and/or calendar item or event.

11B Invitation. Attracts attendance to a special, "non-sales" type event (weddings, openings, parties, exhibits, baptisms, bar/bas mitzvahs, etc.).

11C Announcement. Used to communicate information of a special nature (birth, death, moving, opening, etc.).

11D Campaign. (2 - 4 of the above)

DIRECT MARKETING

Anything that is mailed via USPS or delivered via special courier (private, FedEx, etc.) with the purpose of eliciting, provoking or effecting a consumer reaction (response card, phone number to call, order form, sale/event dates, etc.) should be entered in the appropriate direct marketing categories. Mere mailing of a piece does not necessarily make it direct marketing. The method of shipment (self-mailer indicia, envelope, etc.) **MUST** be evident and included with the entry.

Business-to-Business or Consumer, Single

12A Flat. Defined as any printed sheet or sheets, flat, folded or bound printed material.

12B Three Dimensional (3-D)/Mixed.

Includes single or multiple pieces, and the container and its contents. Dimensional also includes "pop-ups" that might mail flat, but take on dimension in their final forms. Entries typically include some element/item (other than paper) as part of the marketing message (premium item, baseball, ink pen, etc.) which is included as PART of the message. The method of shipment, (box, envelope, etc.), **MUST** be evident and included with the entry.

Business-to-Business or Consumer, Campaign. (2 - 4 of the above)

13A Flat

13B 3-D/Mixed

Specialty Advertising. Specialty and/or promotional items with advertising messages, including: pens, pencils, shirts, calendars, umbrellas, paper weights, place mats, garment bags, key chains, "credit-type" cards (usually contain a scan strip, such as phone cards, gift cards, etc.), other gift-type items, etc.

14A Apparel

14B Other Merchandise

OUT-OF-HOME

The outdoor display of advertising messages, notices or events, commonly associated with standardized wooden or metal structures, that are delivered to mass (outdoor) audiences on sidewalks, streets, roadways, etc.

Outdoor Board

15A Flat. Includes outdoor posters, outdoor boards, outdoor painted bulletins, outdoor vinyl posters or bulletins and site walls.

15B Extension/Dimensional. Boards that extend beyond the basic rectangular board.

15C Digital or Animated. Includes digital or animated outdoor, or any unit that has movement or change. Includes closed circuit broadcasts, such as commercials run on a jumbo-tron at a sporting event.

15D Super-Sized. Any outdoor board which goes beyond traditional standards or surfaces.

15E Vehicle Graphic Advertising. Impressions/messages that are displayed to the public, usually via the use of panels on the side, front, back, top or bottom of vehicles (cars, trucks, wagons, etc.). Includes advertiser identification and/or promotional messages and vehicle wraps.

Mass Transit/Public/Airline. Advertising of the poster or banner variety displayed via panels or inserts inside and/or outside public transportation vehicles (airplane, bus, train/rail, street car, subway, taxi, etc.).

16A Interior. Placed inside a mass transit vehicle.

16B Exterior. Placed on the outside of a mass transit vehicle, including taxi-toppers.

Site. Interior or exterior signage that is restricted to malls, airports, train/bus stations, places of business, bus shelters, etc. Does not include posters described in category #9, or signage in the outdoor or transit categories.

17A Interior Animated (with motion)

17B Interior Still or Static

17C Exterior Animated (with motion)

17D Exterior Still or Static

Campaign

18 Out-of-Home Campaign.

(2 - 4 Out-of-Home pieces from categories 15A - 17D)

Out-of Home Self-Promotion. Any out-of-home effort to promote an out-of-home advertising service provider.

19A Single.

19B Campaign. (2 - 4 of the above)

NON-TRADITIONAL ADVERTISING

Non-traditional Advertising — also defined as alternative, buzz, grassroots, guerilla, viral or word-of mouth advertising. It is generally defined as an unconventional way of performing advertising and/or promotional

activities. Examples of non-traditional advertising would be advertising on window clings, street stickers and stencils. Please note that some entries entered into this category may fit into a traditional category and will be moved to the appropriate category. Non-traditional entries MUST be accompanied by proof of usage.

Entries in this category may also be accompanied by a written or digital (video) summary not to exceed 250 words (written) or 90 seconds (video). Digital summaries must be submitted by uploading the video file via the ADDY online entry software.

20A Single

20B Campaign

CONSUMER OR TRADE PUBLICATION

Frequency of publication may be annually, bi-annually, quarterly, monthly, weekly, etc.

CONSUMER PUBLICATION

Advertising that appears in periodic publications whose circulation/distribution is made to the general public, and/or an unspecified industry target audience.

TRADE PUBLICATION

Advertising that is placed in periodic publications whose primary circulation/distribution is aimed at a specific trade or industry target audience (dealers, distributors, jobbers, manufacturers, etc.) within the various Standard Industrial Classification (SIC) codes.

Fractional Page. Any ad in a trade or consumer publication, regardless of (page) size/dimensions, that does not fill a full-page unit.

Full Page. Any ad in a trade or consumer publication, regardless of (page) size/dimensions, that does fill a full-page unit.

Spread, Multiple Page or Insert. Ad unit(s) in a trade or consumer publication that exceed a full page, regardless of the (page) size/dimensions. Includes facing pages, two or more ads in succession, page ads with foldouts, inserts, etc.

Campaign. Two to four ads for the same client, with a common theme. May be placed in the same publication issue (excluding single entry spreads/multiple-page units), in separate

issues of the same publication, or in issues of other trade or consumer publications.

Fractional Page

21A Less than four-color

21B Four-color

Full Page

22A Less than four-color

22B Four-color

Spread, Multiple Page or Insert

23A Less than four-color

23B Four-color

Campaign. (2 - 4 of the above)

24A Less than four-color

24B Four-color

Magazine Self-Promotion. Trade ads for trade publications and consumer magazine ads for consumer publications and must be entered here.

25A Single

25B Campaign

NEWSPAPER

Advertising that is placed/run in publications whose primary purpose is to inform the public about current events or issues on a daily or weekly schedule basis.

Fractional Page. Ad that fills half or less of a full page, regardless of newspaper size/format (tabloid, broadsheet, etc.).

26A Black and White

26B Color (any color other than black)

Full Page. Ad that fills more than a half page, regardless of newspaper size/format.

27A Black and White

27B Color (any color other than black)

Spread or Multiple Page. Newspaper Run of Press (ROP) ad units that exceed a full page in the same issue. Includes facing pages, "double trucks," ROP advertising sections, etc.

28A Black and White

28B Color (any color other than black)

Newspaper Specialty Advertising

29A Single Insert (Of any type). Defined as brand promotion/advertisements, typically supplied in unbound booklets and delivered via the newspaper. Could include die cuts, mini booklets, magnets, "post-it" promotions,

calendars and flat sample packs distributed to the home by means other than direct mail.

29B Poly Bag/Wrapper. Plastic newspaper delivery bags on which the advertisement appears. May contain sample items.

Campaign

2 - 4 pieces from categories 26A - 29B

30A Black and White

30B Color (any color other than black)

Newspaper Self-Promotion. Any advertising which appears in a newspaper promoting that newspaper.

31A Single

31B Insert

31C Campaign (2 - 4 of the above)

DIGITAL ADVERTISING

Entries in the Digital Advertising categories are Internet and mobile media driven executions that will be judged online, or on the mobile devices for which they were created. Where the original web content is no longer available online, the entrant should attempt to provide a competition judging site for the work. URLs, banners and menus must not contain any references to the entrant.

Products are defined as, but not limited to: The products only, not the sellers or dealers (see Outlets). May include cars, trucks, motorcycles, recreational vehicles, manufacturers, fashion, sportswear, casual wear, lingerie, footwear, jewelry, cosmetics, fragrances, health and beauty products, medications, foodstuffs, meats, produce, confections, snacks, dairy products, beer, wine, liquors, drinks, water, tea, milk, coffee, sports beverages, home electronics, computers, household products, appliances, toys, sporting goods and other retail products.

Outlets are defined as, but not limited to: retail stores, department, specialty, furniture, discount stores, restaurants, fast-food chains, specialty, franchises, supermarkets, convenience stores, mini-marts, grocery stores and other food retailers, automotive/boat/motorcycle sales and rental, online retail sites, virtual store fronts on websites with online catalogs, sometimes gathered into a virtual mall, etc.

Services are defined as, but not limited to: media, cable companies, TV networks, newspapers, magazines, radio stations, travel

and tourism, cruise or airlines, hotels, resorts, destinations, entertainment, lotteries, amusement parks, movie promos, sports teams, casinos, hair salons, cleaning, employment, auto services, exercise spas, telephone companies, telephone directories, cellular service providers, pagers, long distance services, internet service providers, professional services, financial, legal, banking, investment services, brokerage firms, credit cards, insurance services, healthcare services, healthcare facilities, doctors, HMOs, company image, self-promotion, recruitment services, energy or utilities, natural gas companies, electric companies, political, religious, lobbying, special interest, etc. (not public service).

Websites, B-to-B

32A Products

32B Outlets

32C Services

Websites, Consumer

33A Products

33B Outlets

33C Services

Mobile Websites

34A Products

34B Outlets

34C Services

Micro Sites

Includes either small or freestanding sites, not created to function as an entire website or small sites which are embedded as part of a larger site. Does not include animated movies or intros, which should be entered in Elements of Advertising. When entering a micro site, indicate the direct URL of the site, not the main site URL of which the micro is a part.

35A Products

35B Outlets

35C Services

Social Media

Entries in the Social Media categories may be accompanied by a written or digital (video) summary not to exceed 250 words (written) or 90 seconds (video). Digital summaries must be submitted by uploading the video file via the ADDY online entry software.

36A Single Platform, B-to-B

Creative execution of brand advertising,

marketing and/or promotion on a single social media platform (Facebook, Twitter etc).

36B Single Platform, Consumer

Creative execution of brand advertising, marketing and/or promotion on a single social media platform (Facebook, Twitter etc).

36C Social Media Campaign

Creative execution of brand advertising, marketing and/or promotion across multiple social media platforms (Facebook, Twitter etc).

Apps

To be eligible as an ADDY Awards entry, apps must advertise a product or service. Apps will be judged using the device for which they were created. So, to be eligible, the entry MUST include a no-cost, password-free method for accessing the app for the purpose of judging. In addition, a digital summary of 90 seconds or less which demonstrates the functionality and design of the app may be provided as part of the entry. This should be included in the entry as a digital (video) upload.

37A Tablet. Interactive programs created expressly as applications for use on tablets.

37B Web-based (Browser). Interactive programs created expressly as applications for use on a web browser.

37C Mobile (Phone). Interactive programs created expressly as applications for use on mobile devices such as a smart phone.

Advertising and Promotion

38A Banners, Rich Media. Includes Interstitial, Superstitial, Eye Blasters, Screensaver design, etc.

38B Banners, Standard

38C Email. Email includes email design and one landing page which continue the advertisement (click-through). This does not include links that result in reaching a full website. E-cards include all online greeting cards.

38D Games. Games created to advertise a product or service. The game may be located on a main site. Use the direct URL of the game site when entering.

38E Annual Report

Any Annual Report created to be viewed online.

38F Podcasts. A digital media file, or series of such files, that is distributed over the Internet using syndication feeds for playback on portable media or computer. Entries in this category should be a podcast advertising a product or service.

Video

When submitting internet commercials, webisodes or branded content, please use a URL address. This video content will be judged online, and should not be uploaded as a digital file.

39A Webisodes. An episode that airs initially as an Internet download or stream as opposed to first airing on broadcast or cable television. Entries in this category should be webisodes which advertise a product or service. URL required.

39B Internet Commercials. Any commercial that is created to run on the Internet. Broadcast commercials that also receive Internet runs are not eligible in this category. URL required.

39C Branded content, 60 seconds or less. Online video content that is neither a commercial nor a webisode. URL required.

39D Branded content, more than 60 seconds. URL required.

Multimedia DVD

May include interactive kiosks.

40A B-to-B

40B Consumer

40C Campaign (a series of 2 - 4 DVDs)

Digital Campaign

41 Campaign. 2 - 4 Digital Advertising pieces from categories 32A-40.

RADIO

Radio advertising is defined as commercial audio (only) messages conveyed to the prospective/target consumer public by the seller of a product or service via wireless (radio) transmission.

Within the radio category, commercials aired on stations in more than one "metro" (even if placed on only one station in each of two "metros") do not qualify as "local." Any time a commercial extends past one "metro" (two or more), it is defined as regional/national and must be entered accordingly. Two to four commercials for the same client, with a common theme that are placed in one market only (no more than one "metro") are considered a campaign. If placed in two different markets, they do not qualify as a local campaign. **Acceptable digital formats for audio files are .mp3, .wav, .wma. File uploads are limited to 5mb per spot.**

Local, Single

A single radio commercial is one that is

broadcast on the station(s) of one market (no more than one "metro"). Radio commercials broadcast on stations in more than one "metro" (even if placed on only one station in each of two "metros") do not qualify as "local."

42A :30. Commercials that consume 30 or fewer seconds of airtime.

42B :60 or more. Commercials that consume more than 30 seconds of airtime.

42C Campaign. (2 - 4 of the above)

Regional/National, Single

43A :30. Commercials that consume 30 or fewer seconds of airtime.

43B :60 or more. Commercials that consume more than 30 seconds of airtime.

43C Campaign. (2 - 4 of the above)

Radio Self-Promotion. Radio commercials created by, or for, a radio station, advertising a radio station, should be entered here.

44A Single. A single commercial of any length (local or regional/national) created for, or by, a radio station.

44B Campaign. Two to four commercials, of any length, with the same theme for the radio station.

TELEVISION

Commercial audio and video messages conveyed to the prospective/target consumer public by the seller of a product or service via a broadcast, cable or satellite transmission.

Local, Single

A single (one) TV commercial that is broadcast on the station(s) of one market (no more than one DMA). TV commercials broadcast on stations in more than one DMA (even if placed on only one station in each of two DMAs) do not qualify as "local." If no competition exists in a DMA, the District will direct entrants of correct entry procedure.

45A :15 or less. TV commercials that consume 15 or fewer seconds of commercial airtime.

45B :30. TV commercials that consume between 16 and 30 seconds of airtime.

45C :60 or more. Includes all TV "direct marketing" commercials that are longer than one minute, but not included in the "Infomercial" category #49.

45D Campaign. (2 - 4 of the above)

TV Self-Promotion, Local (one DMA)

TV commercials created by, or for, a TV, cable or satellite station and run local only, no more than one DMA, should be entered in this category.

46A Single. A single commercial of any length created for, or by, the TV, cable or satellite station.

46B Campaign. Two to four commercials of any length, with the same theme for the TV station.

Regional/National TV, Single Product/Service

A single (one) TV commercial placed/broadcast in more than one market (DMA) during the competition time frame. If a TV commercial extends past one DMA (two or more), it is defined as regional/national.

47A Products. The products only, not the sellers or dealers. May include cars, trucks, motorcycles, recreational vehicles, manufacturers, fashion, sportswear, casual wear, lingerie, footwear, jewelry, cosmetics, fragrances, health and beauty products, medications, foodstuffs, meats, produce, confections, snacks, dairy products, beer, wine, liquors, drinks, water, tea, milk, coffee, sports beverages, home electronics, computers, household products, appliances, toys, sporting goods and other retail products.

47B Outlets. Includes, but is not limited to: retail stores, department, specialty, furniture, discount stores, restaurants, fast-food chains, specialty, franchises, supermarkets, convenience stores, mini-marts, grocery stores and other food retailers, automotive/boat/motorcycle sales and rental, online retail sites, virtual store fronts on websites with online catalogs, sometimes gathered into a virtual mall, etc.

47C Services. May include media, cable companies, TV networks, newspapers, magazines, radio stations, travel and tourism, cruise or airlines, hotels, resorts, destinations, entertainment, lotteries, amusement parks, movie promos, sports teams, casinos, hair salons, cleaning, employment, auto services, exercise spas, telephone companies, telephone directories, cellular service providers, pagers, long distance services, internet service providers, professional services, financial, legal, banking, investment services, brokerage firms, credit cards, insurance services, healthcare services, healthcare facilities, doctors, HMOs, company image, self-promotion, recruitment

services, energy or utilities, natural gas companies, electric companies, political, religious, lobbying, special interest, etc. (not public service).

Regional/National TV, Campaign

48A Products

48B Outlets

48C Services

49 Infomercials. Any local, regional or national television advertising message that consumes five or more minutes of airtime.

Cinema Advertising

50A Movie Trailers. Commercials for an upcoming film shown before or after a movie.

50B In-Theatre Commercials or Slides. Any other commercial or slide shown on screen before or after a film.

INTEGRATED CAMPAIGNS

Integrated Campaigns must consist of two to four executions and two to six media.

■ **Integrated = two to six media.**

■ **Campaign = two or more ads or commercials for the same client, with a common theme.**

Although an Integrated Campaign might include many ads or commercial components spread over several media, submit no more than SIX media, and no more than FOUR executions per medium for judging. The total ads/commercials per Integrated Campaign entry can total no more than NINE. No matter how big a campaign or media schedule, there is a minimum and maximum number of each to qualify. Campaigns which include self-promotion pieces from Out-of-Home, Newspaper, Trade Magazine, Consumer Magazine, Radio or TV may be entered here. **(This category also includes integrated branding campaigns.)**

Integrated Campaign entries that contain one or more of these elements: Social Media, Digital Apps, Non-Traditional may be accompanied by a written or digital (video) summary not to exceed 250 words (written) or 90 seconds (video). Digital summaries must be submitted by uploading the video file via the ADDY online entry software.

51 B-to-B, Local. Integrated ad campaign (two to nine common theme ads) placed in one market.

- 52 **B-to-B, Regional/National**
- 53 **Consumer, Local**
- 54 **Consumer, Regional/National**

ADVERTISING FOR THE ARTS & SCIENCES

Advertising created for activities, events and programs in any of the following:

- Any type of music, dance or visual arts (painting, sculpture, crafts, film, video or computer art, etc.).
- Drama (theater and/or alternative space performances).
- Arts education, learning programs, classes, special events for the arts.
- Operas, symphonies, concerts, plays, art exhibits, craft shows, film festivals, art museum exhibits, ballets, etc.
- All types of museums, zoos and galleries.

All Advertising for The Arts, regardless of whether or not the agency creative and media placement were paid, must be entered in this category, and does not qualify in any other. The individual creative elements may be entered, however, in the Elements of Advertising categories.

Collateral

- 55A **Stationery Package**
- 55B **Annual Report**
- 55C **Brochure/Sales Kit**
- 55D **POP or POS Materials**
(Other than posters)
- 55E **Poster**
- 55F **Newsletter**
- 55G **Cards, Invitations or Announcements**
(Special Event Material)

Print

- 56A **Magazine**
- 56B **Newspaper**

Broadcast/Electronic/Digital

- 57A **TV**
- 57B **Radio**
- 57C **Audio/Visual**
- 57D **Digital Advertising**
- 58 **Out-of-Home**
- 59 **Non-traditional**
- 60 **Direct Marketing, Specialty Items**

Campaign

- 61A **Single Medium Campaign**
(for categories 55-60)
- 61B **Integrated Campaign**
(for categories 55-60)

PUBLIC SERVICE

Public service advertising is that which enlists public support or action in the solution or remedy of problems of common and/or general interest or concern. The message of public service advertising has as its goal the improvement/betterment of the public's health, education and/or welfare. Media space and/or time may or may not have been donated.

All Public Service advertising, regardless of whether or not the agency creative and media placement were paid, must be entered in this category, and does not qualify in any other. The individual creative elements may be entered, however, in the Elements of Advertising categories.

Collateral

- 62A **Stationery Package**
- 62B **Annual Report**
- 62C **Brochure/Sales Kit**
- 62D **POP or POS Materials**
(Other than posters)
- 62E **Poster**
- 62F **Newsletter**
- 62G **Cards, Invitations or Announcements**
(Special Event Material)

Print

- 63A **Magazine**
- 63B **Newspaper**

Broadcast/Electronic

- 64A **TV**
- 64B **Radio**
- 64C **Audio/Visual**
- 64D **Digital Advertising**
- 65 **Out-of-Home**
- 66 **Non-traditional**
- 67 **Direct Marketing, Specialty Items**

Campaign

- 68A **Single Medium Campaign**
(For categories 62-67)
- 68B **Integrated Campaign**
(For categories 62-67)

ADVERTISING INDUSTRY SELF-PROMOTION

All advertising and special event materials for advertising agencies, advertising suppliers and advertising clubs must be entered in these categories. Entries submitted in advertising industry self-promotion are not eligible in other categories. However, individual components are eligible for entry in the visual and audio elements of advertising categories.

Please note: The NAC recommends that Advertising Industry Self-Promotion work **NOT** be eligible for Best of Show consideration.

Creative Services and Advertising Supplier/Vendor Ads created by, or for, an agency that advances the agency's or supplier/vendor's cause (new client acquisition, client retention, education, holiday cards, moving announcements, etc.). Includes, but is not limited to: agencies, design studios, freelancers, graphic designers, interactive developers, writers, illustrators, paper companies, advertising specialty companies, printers, color separation houses, pre-press service bureaus, photographers, marketing and public relations consultants or firms, talent agencies, individual actors/actresses/models, video/film and audio production companies.

69A Collateral (Brochures, posters, etc.)

69B Stationery Package

69C Print

69D Newsletter, Printed

69E Newsletter, Online

69F Broadcast

(Demo Reels go in this category)

69G Digital Advertising

69H Out-of-Home

69I Non-traditional

69J Direct Marketing/Specialty Items

69K Cards, Invitations or Announcements
(Special Events Material)

70 Ad Club or Marketing Club

Any advertising created by, or for, an advertising or marketing club that advances the organization's cause (membership, programs, education, awards, events, parties, etc.). All advertising and promotional materials done by, or for, an ad club can be entered only in this category.

Please Note: All advertising, marketing, or communications clubs and organizations are

eligible to enter this category regardless of their AAF affiliation. For AAF clubs entering ADDY Awards-related materials, all campaign elements should be entered in the competition year FOLLOWING THE YEAR THEY PROMOTE, regardless of usage date.

Campaign

71A Single Medium Campaign

(For categories 69-70)

71B Integrated Campaign

(For categories 69-70)

ELEMENTS OF ADVERTISING

The goal of this category is to recognize only the creative execution of individual components of an advertising entry (illustration, photography, music, logo, etc.). Each entry in this section **MUST** include a sample showing how the element was actually used in the advertising message. For print entries, a sample should be included in the entry envelope. When submitting a logo, if the type of company is not evident or obvious, it is recommended to include one or two words explaining the type of business the logo represents.

Copywriting

72 Copywriting

Visual

73A Logo. An icon, symbol, or trademark designed to represent a product, service, or organization.

73B Illustration, Single Flat or Dimensional (any number of colors)

73C Illustration, Campaign

73D Photography, Black & White

73E Photography, Color

73F Photography, Digitally Enhanced.

Photographic images whose content has been digitally altered to create a new image (often creating an image not possible using traditional photo techniques). Utilitarian photo retouching, color correcting or photo editing alone does not qualify an image for this category. A sample of the original photo(s) **MUST** be supplied for proper judging.

73G Photography, Campaign

73H Animation or Special Effects

73I Cinematography. Cinematography is defined as the art and process of creating motion picture images including considerations of lighting, photography, camera movement and angle.

Sound

Any composition of original music or sound elements that serve as a bed or background and/or otherwise heighten, accent or strengthen the advertising message. In the case of “full sing” jingles, the “sound” entry may be the commercial itself. Entries must be music that is custom-composed for advertising, or audio/visual sales promotion. Entries may be no longer than 60 seconds, except for audio/visual entries, which may run up to five minutes.

74A Music Only. Any musical score only (no lyrics) for broadcast commercials (pre/post scores) and music created/composed for specific audio/visual sales presentations.

74B Music with Lyrics. Any music with sung lyrics, created/composed expressly for advertising. Syndicated materials, including “re-sing” jingles and library music, are not eligible for entry.

74C Sound Design. Any combination of non-musical elements, sound effects, ambience and other sonic devices incorporated into a film or video presentation, television commercial or radio commercial to enhance the mood and/or message.

Digital Creative Technology

75A Interface & Navigation. This category recognizes achievement in the creative use of tools, features and overall design of websites and apps in the area of user navigation and interface.

75B Responsive Design. Entries will be judged on overall site design and the quality of the user’s experience when viewed using different devices (browsers, tablets smart phones, etc.)

75C GPS & Location Technology. Creative use of location technology to advance or improve the principal purpose of the site or app.

Additional Local Only Categories may be added at the discretion of the local or district organization.

ADDY CHECK LIST

ITEM 1 (Register Online)

All entrants must register for the 2013 ADDY season.

Go to www.adfedcentral.com, click ADDYs, then click "How to Enter".

1. Create a Username Name and Password.
2. Add, Review and Print Entries.
3. Review and Print Manifest Form.
4. Review and Print All Entry Forms.

ITEM 2 (Envelope)

Two copies of the physical entry, the corresponding CD of digital files, and Two copies of the entry form must be placed inside the envelope.

Insert two copies of the entry form securely inside the envelope behind the physical entry and the CD. The physical entry should be all that is seen. Firmly affix the entry number to the BACK of the entry.

If a three-dimensional (3-D) item is small enough, place inside the envelope. The entry number label should be securely attached to the bottom of the entry. If 3-D item is too large to fit inside an envelope, enclose the item inside an appropriately sized box. Secure the entry number to the top of the box in the upper right-hand corner. An entry number label should also be affixed to the bottom of the piece for identification. Spray-mount the entry form to the bottom of the box and place a second copy of the entry form inside the box.

For Campaign entries, place the campaign inside the envelope. Label each piece with an entry number on the back in the upper right-hand corner. Identify on each label "1 of 2" or "2 of 2", etc. Include an extra copy of the entry form inside the envelope.

All components of a Mixed Media campaign must be entered together in an appropriately sized envelope. Label each component with an entry number and include the total components for each campaign, (1 of 9, 2 of 9, 3 of 9, etc.)

NOTE: The CD component is no longer needed for this year's entry. A digital upload will be required when registering your entry online. (Before uploading, ensure that the file has been properly named, using the ADDY Entry Number in this format: XX-XX-XXXXXX. When uploading multiple files in an entry (campaigns), append the file names '-1' '-2' etc. **The File Name MUST include the ADDY entry number!!!**

ITEM 3 (Black Board)

All entries must be submitted on a 16" by 16" piece of black board.

These boards will be used to present all the entries at the AAF - Central MN ADDY Awards event. In some cases, such as 3-dimensional entries, a presentation table will be made available for viewing purposes. All boards must be labeled on the back side with a copy of your online entry form. ***If you are entering a campaign, you may use two 16" by 16" boards — please be sure both boards are labeled with the entry forms.

PAYMENT

After filling out entry forms online for each of your entries, you will be required to sign a Manifest Form, listing all of your entries. You must submit that form with payment in an envelope delivered with your entries. Payments can be made through paypal/credit card or via check to AAFCM.

SHIPMENT OF ENTRIES

The Deadline for Entries is NOON, Thursday, January 17, 2013. After preparing your entries in the manner outlined in the ADDY guidelines, deliver your entries before the deadline to one of the following:

Creative Memories
ATTN: Amy Imdieke
6402 8th Ave S
St. Cloud, MN 56301

Impartium Digital Marketing
ATTN: Kristie Haubrich
108 Doctors Park
St. Cloud, MN 56303

HatlingFlint
ATTN: Kelsey Krucker
330 Hwy 10 S.
St. Cloud, MN 56304